## Apprenticeship for Child Development Specialist

## **Instructor Checklist for Apprentice Forms**

Apprentice Name WV STARS # (if applicable) each semester	ACDS Registration each semester	WVIT Certificate (if applicable)	Diploma or GED first semester	Supervisor Evaluation each semester	Confidentiality Form each semester	DOL Registration first semester	Site Visit Completed third or fourth semester	OJT Logs Mark the Months Submitted
								Jan Feb Mar Apr May June July Aug Sept Oct Nov Dec
								Jan Feb Mar Apr May June
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								Jan Feb Mar Apr May June July Aug Sept Oct Nov Dec

This is an example of a checklist the instructor may use to organize documents submitted by apprentices each semester.

"This program is being presented with financial assistance as a grant form the West Virigina Department of Human Services and is administered by West Virginia Early Childhood Training Connections and Resources, a program of River Valley Child Development Services."