



Apprenticeship for Child Development Specialist

Previous Experience Credit Application

Apprentice's Name: _____ Date: _____
 Work Site(s): _____

Request for previous credit experience may come from apprentices, supervisors, mentors, or employers. Only one application per apprentice can be submitted. Apprentices requesting credit for previous work experience in the field of early care and education must refer and adhere to the following guidelines:

1. Submit previous credit application and supporting documentation no later than the first week of 3rd semester class to :

ACDS Statewide Coordinator
 611 7th Avenue, Suite 208
 Huntington, WV 25701
wvacds@rvcds.org

2. Examples of supporting documentation are: OJT logs (prior to ACDS orientation), timesheet records, paystubs, and W-2 form(s).
3. Review the chart below for the possible amount of credit to be awarded. Please indicate how many credit hours you are applying for by checking the appropriate box. Credit will only be awarded for consistent employment (average 20 hours per week) in early care and education.

Documented Experience Hours	Awarded Credit Hours
<input type="checkbox"/> 3 months +	200
<input type="checkbox"/> 6 months +	400
<input type="checkbox"/> 1 year +	800

My signature below confirms that the attached documentation is accurate and this request is valid.

 Printed Name of Applicant Date

 Applicant Signature Date

This program is being presented with financial assistance as a grant from the West Virginia Department of Health and Human Resources and is administered by West Virginia Early Childhood Training Connections and Resources, a program of River Valley Child Development Services.

