



## Site Supervisor Evaluation

### Fourth Semester Evaluation

Date Evaluation Due: \_\_\_\_\_

#### Please complete the following information:

Apprentice: \_\_\_\_\_

Site Supervisor/Director/Mentor: \_\_\_\_\_

Name of Work Site: \_\_\_\_\_

Tiered Reimbursement Status: \_\_\_\_\_

Address of Work Site: \_\_\_\_\_

\_\_\_\_\_

Date of Completion: \_\_\_\_\_

#### Supervisor Evaluation Directions/Requirements:

- **Complete** the evaluation form and review in person with the apprentice.
- **Signatures** are required by **supervisor** and **apprentice**.
- **File** the original, signed evaluation in the **apprentice portfolio**.
- **Submit** a copy of the evaluation to **instructor**.
- **Place** a copy in the **apprentice** personnel file.

This evaluation is designed to measure the competencies learned in the classroom and observable teaching practices in the apprentice/student's environment adopted by the Apprenticeship for Child Development Specialist program. Please use the following rating scale (also listed at the top of each page) to evaluate the quality of the apprentice/student's performance in relation to the specific criteria.

Rating	Description
1	Fails to meet basic requirements
2	Meets basic requirements
3	Exceeds basic requirements

**1=Fails to meet basic requirements**  
**2=Meets basic requirements**  
**3=Exceeds basic requirements**  
**DNO=Did not observe**

Applies Theory in Practice	1	2	3	DNO
1. Assesses what child is able to do independently and then, using scaffolding techniques, assists the child to do more (Vygotsky)				
2. Knows the temperament of their primary children and adjusts own temperament accordingly for each child, therefore creating a goodness of fit (Thomas & Chess)				
3. Uses a child's strengths to help build areas that are not as strong (Gardener)				
4. Recognizes that some children will not be able to understand a concept because they have not reached that development stage (Piaget)				
Please provide examples of apprentice/student's behavior that support the above ratings:				

Exceptionalities and Disabilities	1	2	3	DNO
1. Assesses a child's individual needs and works diligently to support and provide what they need				
2. Supports the family of children with an exceptionality or disability – becoming a resource to that family				
3. Works well with specialists that come to support the child and his/her family (Therapists, Behavior Specialists, etc.)				
4. Understands that 'treating all children alike' is not developmentally appropriate and that culture, development and exceptionality/disability must be considered and accounted for in order to help each child excel				
Please provide examples of apprentice's behavior that support the above ratings:				

**1=Fails to meet basic requirements**  
**2=Meets basic requirements**  
**3=Exceeds basic requirements**  
**DNO=Did not observe**

Community Relations	1	2	3	DNO
1. Understands the strengths and challenges of the community in which the site is located				
2. Makes every effort to create a positive relationship between self and the families within the community				
3. Is not publically or privately judgmental of families and community members.				
Please provide examples of apprentice's behavior that support the above ratings:				

Value of Play	1	2	3	DNO
1. Assesses children for their developmental stage of play and supports and encourages the child to the next stage of play				
2. Regularly assess the classroom to incorporate new ideas and opportunities for play so children can excel in play and not become stagnate or bored				
3. Is cognizant that children learn primarily through play and therefore does not stop children's active play in order to adhere to a strict schedule				
Please provide examples of apprentice/student's behavior that support the above ratings:				

Evaluation Summary

Reflecting back, your apprentice is completing their fourth semester of ACDS. What do you think has been their greatest area of improvement?

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What do you think is an area that they should pursue for continued professional development?

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Apprentice Signature

Date

Indicates you have read and discussed this evaluation with your supervisor.

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Supervisor Signature

Date

Indicates you completed the evaluation and reviewed with apprentice.

WVETCR Funding Information - TCR-ECE is supported by federal funding passed through the West Virginia Department of Human Services: Federal award amount: \$4,727,547 (99.9% of program budget) State award amount: \$5,122 (0.1%). TCR-OMCFH is supported by state funding through the West Virginia Department of Health. TCR-HV is supported by federal funding passed through the West Virginia Department of Health: Federal award amount: \$225,000 (100% of program budget) State award amount: \$0 (0%).

